

# Bits 'N' Bytes

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**February 2020**

**The Official Magazine of the Sunshine Coast Computer Club Inc.**

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**Annual General Meeting – 10am Saturday 8 February 2020 at Caloundra**

**Next Monthly Meeting – 2.55pm Thursday 6 February 2020 at Buderim**

<b>Technology</b>	● Get hands on help with all your technology problems.
<b>Education</b>	● Tutorials are presented during each session.
<b>Centres</b>	● Internet access is available.
<b>Windows, Linux and Apple Mac operating systems are supported.</b>	
<b>Caloundra</b>	<b>Every Saturday between 9.00am and 12.10pm</b> Caloundra Community Hall, 87 Queen Street Caloundra, (opposite Caloundra State High School).
<b>Buderim</b>	<b>Every Thursday between 1pm to 4pm</b> Good Life Centre, 100 Buderim Pines Drive, Buderim.
<b>Notice about SCCC Monthly General Meetings</b>	
The SCCC Monthly Meetings alternate between the Caloundra and Buderim venues. At Caloundra the meeting is held on the first Saturday of alternate months. At Buderim the meeting is held on the first Thursday of alternate months.	
<b>The next monthly Meeting will be at Buderim 6 February 2020</b>	

## From The Editor – Judy Smith

Bits'N'Bytes is produced monthly from February to December each year.

**Contributions** for the newsletter are always welcome. Please send copy for the next issue to reach the editor as early as possible after the monthly meeting or by the deadline: 17 February 2020  
Email: editor@sccc.org.au or Snail Mail: The Editor PO Box 384, Caloundra, Qld 4551.

**This magazine is created with OpenOffice and produced in printed form and also electronically in PDF format.**

**Copyright** - material in this newsletter may be copied in other publications provided that copyright rests with the Sunshine Coast Computer Club Inc., This permission is on condition that reference is made to SCCC (with original published date) in the reprinted item.

**Liability** - Although articles in this newsletter are checked for content, no warranty can be given for any loss resulting from the use of material in the newsletter. Articles and advertisements are printed in good faith and views and opinions are not necessarily those held by the club.

**SCCC Privacy Statement** - In joining the Sunshine Coast Computer Club please note that it is a club operated by volunteer members and operating within the community involving many activities relating to meetings, instructional and social functions for members and at times visitors.

This requires the keeping of a member data base and the publication of the names of new members. The Club guards the member data base as best as possible and does not publish member's addresses nor telephone numbers unless authorised.

At times photographs are taken at meetings and functions and are sometimes published. Should you have any problems relating to your personal privacy which arises or is likely to arise, it is your duty and responsibility to advise the Club secretary in writing of the circumstances and requirements.

**What's on Bulletin** - What's On Bulletins are sent once a week, generally on a Monday afternoon, to all members who have provided the Club with their email address. These bulletins give details of up-coming tutorials and topics to be covered at the various meeting venues. You will also find items of interest and club announcements in these bulletins.

### Membership Cards



Members who joined or renewed their membership between 21 November 2019 and 20 December 2019 were posted new membership cards on 3 January 2020 to the address recorded on the Club Data Base.

Members who joined or renewed their membership between 21 December 2019 and 20 January 2020 were posted new membership cards on 28 January 2020 to the address recorded on the Club Data Base.

**Note** - Membership cards show the next renewal date of membership.

### Sunshine Coast Computer Club Inc. 2020 Annual General Meeting



This is your opportunity as members to receive copies of the Club's audited Financial Statement, Reports for the year and to elect a Committee to run the Club for 2020.

**All Committee positions will be declared vacant and open for nominations.**

#### **All members are invited to attend**

If you are unable to attend the meeting there is a Nomination Form and Proxy Form on page 11 in this edition of Bits'N'Bytes.

**Show your support by attending this important meeting at  
10am Saturday 08 February 2020 at  
Caloundra Community Hall**

**Annual Reports**

**Minutes of the Annual General Meeting  
of the Sunshine Coast Computer Club Inc.  
Held at Community Hall Caloundra  
Saturday 9 February 2019**

**Welcome by Chairman:**

Peter Daley opened the meeting at 10.30am and welcomed members.

**Apologies:**

Peter Dodwell, Heather Atkinson

**Minutes of Annual General Meeting 10 February 2018:**

The minutes were published in February 2019 edition of Bits'N'Bytes and shown on the screen.

**Matters Arising from Previous Annual General Meeting:**

Nil

Moved by Ian Smyth and seconded by Ron Wright that the Minutes be accepted.

**CARRIED**

**President's Report:**

The President's Report was published in February 2019 edition of Bits'N'Bytes and shown on the screen.

Peter spoke about his report and the need to recruit new members. He encouraged current members to share the free Security PDF guides, or link from the website, to share with friends as an incentive to join the Club.

**Election of Committee for 2019/2020:**

Peter introduced the outgoing committee and thanked them for their work during the past year.

In accordance with the Constitution of the Sunshine Coast Computer Club Inc. all positions become vacant at the Annual General Meeting.

Peter Daley asked Les Thomas to conduct the Election of Office Bearers.

Les thanked Peter for his continued work for the Sunshine Coast Computer Club Inc.

Les then read the nominations for each position, and called for any further nominations from the floor. As there were no further nominations and only one nomination for each position the members nominated were declared elected.

There is a vacancy for a ninth committee member, as there was no nomination for the position it remains vacant.

Position	Elected Member
President	Peter Daley
Vice President	Peter Dodwell
Secretary	Judy Smith
Treasurer	Heather Atkinson
Admin Coordinator/ Committee Member	Jean Lear
Committee Member	Patsy Corbett
Committee Member	George Lupsa
Committee Member	Chris Phillips
Committee Member	Morris Phillips
Committee Member	Ian Smyth
Committee Member	Pauline Timms
Committee Member	Jae Tunnell

Moved by Brian Henwood and seconded by Pauline Timms that the Election of Office Bearers be approved.

**CARRIED**

Peter Daley resumed the Chair, thanked Les Thomas and welcomed the new Committee.

**Auditor's Report/Financial Statement:**

The Auditor's Report for the year ending December 2018 was published in February 2019 edition of Bits'N'Bytes.

Moved by Gordon Pfeiffer and seconded by Rod Dinte that the Auditor's Report/Financial Statement be accepted.

**CARRIED**

**Appointment of Auditors for 2019:**

In accordance with the Constitution of the Sunshine Coast Computer Club Inc. Auditors for the coming year are to be appointed at the Annual General Meeting.

Motion by Jean Lear that the current auditors be retained up to the 2020 Annual General meeting.

Moved by Chris Phillips and seconded by Pauline Timms

**CARRIED**

**Continued Page 4**

## Annual Reports

*Continued from Page 3*

### **Minutes of Annual General Meeting 2019**

#### **General Business:**

Ron Wright asked about the possibility of promoting SCCC through the University and 2704 local high schools. Peter Daley advised that there is a process of application and then approval from these institutions and would not be easy.

Peter then spoke about his work in the community this year, raising the Club profile and resulting in some new members.

Peter Daley thanked members for attending the Annual General Meeting

There being no further business

Chairman closed the Meeting at 10.45am

**Judy Smith**  
**Secretary**



***We Need New Members***

*Ask Jean for some Membership  
Forms to give to your friends /  
neighbours*

*Then bring them along to see  
what the Club has to offer*

### **Auditors Report**

#### **Income and Expenditure Statement Sunshine Coast Computer Club Inc. For The Year Ended 31 December 2019**

	2019	2018
<b>Income</b>		
<b>Donations</b>		
Donations	-	500
<b>Total Donations</b>	-	500
<b>Fundraising</b>		
Fundraising	5,516	5,509
Meetings	16,556	17,859
Membership Fees	17,460	17,293
Sales	1,319	14
<b>Total Fundraising</b>	<b>40,851</b>	<b>40,675</b>
<b>Total Income</b>	<b>40,851</b>	<b>41,175</b>
<b>Gross Surplus</b>	<b>40,851</b>	<b>41,175</b>
<b>Other Income</b>		
Interest Income	292	383
Other Revenue		50
<b>Total Other Income</b>	<b>292</b>	<b>433</b>
<b>Expenditure</b>		
Administration Costs	7,200	7,200
Audit Fee	1,617	1,617
Depreciation	397	448
Equipment General	583	0
Fundraising Expense	2,585	2,985
General Expenses	55	54
Hall Hire	20,671	20,913
Insurance	2,765	2,843
Internet Service Provider	1,718	2,440
Library Expenses	276	316
Office Expenses	78	30
Postage	869	1,048
Printing and Stationery	1,336	1,565
Refreshments	4,519	4,178
Repairs and Maintenance	155	582
Telephone	491	774
Website Expenses	754	1,010
<b>Total Expenditure</b>	<b>46,067</b>	<b>48,004</b>
<b>Net Current Year Surplus</b>	<b>(4,924)</b>	<b>(6,395)</b>

## Annual Reports

### Auditors Report

#### Assets and Liabilities Statement Sunshine Coast Computer Club Inc. For The Year Ended 31 December 2019

	Notes	2019	2019
<b>Assets</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	2	14,092	17,446
Trade & Other Receivables	3	1,814	1,370
<b>Total Current Assets</b>		<b>15,906</b>	<b>18,816</b>
<b>Non-Current Assets</b>			
Plant & Equipment, Vehicles	4	509	906
<b>Total Non-Current Assets</b>		<b>509</b>	<b>906</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Members Loan Accounts	5	1,617	
<b>Total Current Liabilities</b>		<b>1,617</b>	
<b>Total Liabilities</b>		<b>1,617</b>	
<b>Net Assets</b>		<b>14,798</b>	<b>19,722</b>
<b>Member's Funds</b>			
Capital Reserve			
Current Year Earnings		(4,924)	(6395)
Retained Earnings		19,722	26,117
<b>Total Capital Reserve</b>		<b>14,798</b>	<b>19,722</b>
<b>Total Member's Funds</b>		<b>14,798</b>	<b>19,722</b>



### Auditors Report

#### Notes of The Financial Statement

	2018	2019
<b>2. Cash and Cash Equivalents</b>		
<b>Bank Accounts / (overdraft)</b>		
Cash at Bank – ANZ	2,982	1600
Cash at Bank – Heritage	510	246
Cash at Bank – Term Deposit	10,000	15000
<b>Total Bank Accounts / (overdraft)</b>	<b>13,492</b>	<b>16846</b>
<b>Cash Floats</b>		
Floats	600	600
<b>Total Cash Floats</b>	<b>600</b>	<b>600</b>
<b>Total Cash &amp; Cash Equivalent:</b>	<b>14,092</b>	<b>17446</b>
<b>3. Trade and Other Recievables</b>		
<b>Trade Recievables</b>		
Trade Debtors	1,578	1,370
<b>Total Trade Recievables</b>	<b>1,578</b>	<b>1,370</b>
<b>Prepayments</b>		
Prepayments	236	
<b>Total Prepayments</b>	<b>236</b>	
<b>Total Trade &amp; Other Recievables</b>	<b>1,814</b>	<b>1,370</b>
<b>4. Plant &amp; Equipment, Vehicles</b>		
<b>Plant &amp; Equipment</b>		
Plant and Equipment at Cost	45,093	45,093
Accumaltd depreciation of Plant & Equipment	(44,584)	(44,187)
<b>Total Plant &amp; Equipment</b>	<b>509</b>	<b>906</b>
<b>Total Plant &amp; Equipment, Vehicles</b>	<b>509</b>	<b>906</b>
<b>5. Members Loan Accounts</b>		
<b>Non Current Liability</b>		
Loan – Heather	1,617	
<b>Total Non Current Liability</b>	<b>1,617</b>	
<b>Total Members Loan Accounts</b>	<b>1,617</b>	

## Annual Reports

### **Extract from Report on the Audit of the Financial Statements**

#### **Opinion**

We have audited the financial statements of Sunshine Coast Computer Club (the "Entity") which comprises the consolidated statement of balance sheet as at 31 December 2019, the statement of profit or loss, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information, and the declaration by the committee .

#### **Responsibilities of the committee members for the Financial Statements**

The committee members of the Entity are responsible for the preparation of the financial statements that gives a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosure Regime and the ACNC Act and for such internal control as the committee members determine is necessary to enable the preparation of the financial statements that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards

#### **Auditor's report**

Association Reports Sunshine Coast Computer Club Page 11 of 11 will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgment and maintain

professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting

from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

- Conclude on the appropriateness of the committee members use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial statements represents the underlying transactions and events in a manner that achieves fair presentation. We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Auditor's signature: Rick Hipwood

Auditor's address: CTB Advisory

Level 4 "La Balsa", 45 Brisbane Rd, Mooloolaba

**If you would like more information regarding the Association Report for Sunshine Coast Computer Club ABN 35 658 121 953 For the year ended 31 December 2019, Treasurer Heather Atkinson is available most Thursdays at Buderim meetings**

**Potential 110 Times Regulatory Exposure Limit For Children! - Peter Daley**

**The "Berkeley Cell Phone Right To Know Ordinance" requires mobile phone retailers in the USA city of Berkeley to post this notice:**

*"The City of Berkeley requires that you be provided the following notice: To assure safety, the Federal Government requires that cell phones meet radiofrequency (RF) exposure guidelines. If you carry or use your phone in a pants or shirt pocket or tucked into a bra when the phone is ON and connected to a wireless network, you may exceed the federal guidelines for exposure to RF radiation. Refer to the instructions in your phone or user manual for information about how to use your phone safely."*

The USA Supreme Court rejected the cell phone industry challenge to the Berkeley ordinance.

**Extracts:**

*"The court agreed that our precious First Amendment guarantees that we have the right to know that cell phones emit radiation and that levels can be exceeded when phones contact the body. Astonishingly, the industry argued that compelling them to provide information about tested distances set for large adults denied their right to keep this information hidden as part of their right to free speech."*

*Investigations at FCC accredited labs by the Chicago Tribune, the law firm of Fegan Scott, and CBC Broadcasting, as well as tests of hundreds of phones by the French government disclosed that the Berkeley advice may well understate exposures. **Some of the most popular smartphones emit up to 11 times as much radiation as permitted under outdated FCC radiation exposure guidelines when tested against the body.**"*

**Article:**

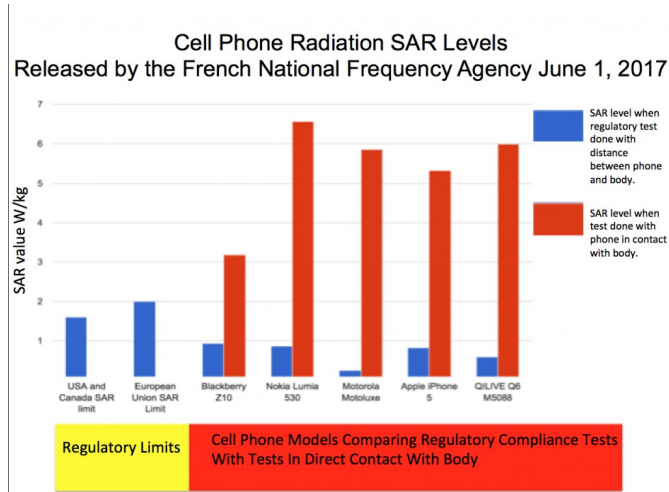
<https://www.ibtimes.com/supreme-court-rejects-cell-phone-industry-challenge-berkeley-ordinance-2882980>

The industry went to a lot of expense to try and stop this information from being placed in plain view. It is your right to be made fully aware of this safety requirement! Why was there such strong industry opposition to having this safety information placed in plain sight?

The chart here shows how dramatically microwave wireless frequency radiation exposure levels increase, when an adult male places one of tested smartphones against their body. The microwave wireless frequency radiation exposure levels would be even greater for most women, as their body size is smaller than the "Reference Man" body size that is used for testing.

**WikiPedia:**

*"Reference man is defined as being between 20-30 years of age, weighing 70 kg, is 170 cm in height, and lives in a climate with an average temperature of from 10°C to 20°C. He is a Caucasian and is a Western European or North American in habitat and custom."*



**Children are not small adults, their biology and physical size are very different from adults. Here I provided an extract from page two of a research article, link below.**

*"The use of cell phone in children is dangerous due to the closer proximity of the mobile phone to their brain compared to adults; the average RF exposure from its use is higher by a factor of 2 in a child's brain and by a factor of 10 in the bone marrow of the skull."*

*Brain and bone marrow have a higher conductivity in children than in adults and receive a higher energy deposition from RF sources. With age, the bone marrow progressively incorporates more fat, and the bone itself increases in thickness, hardens, and loses water over time, thus making the tissues less vulnerable."*

**Continued Page 8**



## 2019 Christmas Break-Up News

Continued from Page 7

### Potential 110 Times Regulatory Exposure Limit For Children! - Peter Daley (continued)

**The statement of 11 times the radiation exposure limit if used against the body, in the Berkeley Ordinance article above, is for a large adult male body size. This means the child dose equivalent above the USA regulatory limit would be much much greater, because their body size and head size is much smaller than a large adult male.**

**Extrapolating from the information provided in the research paper, it would mean that children, using some of the most popular smartphones, would potentially be exposed to, an equivalent of 11 X 2, or 22 times above the regulatory limit for their brains, and 11 X 10, or 110 times greater for their skull bone marrow!**

**Every parent should be socked by the revelation that these safety tests are based on a large adult male body size, and do not in any way provide a safety guide for children!**

**Research Article Link:** (The full article can be downloaded as a PDF if you click the download PDF button, at the top left of the page, under the article heading.) <http://www.journal-ina.com/article.asp?issn=2394-2916;year=2018;volume=5;issue=1;spage=1;epage=5;aulast=El-Hamd>

#### Recent press release by Phone Gate France.

<https://www.phonegatealert.org/en/press-release-brain-cancers-4-times-more-new-cases-of-glioblastoma-in-2018-according-to-public-health-france>

Here you will find samples of the manufacturer's safety instructions. Most people don't even realize these safety Instructions are in the device manual.

<https://ehtrust.org/key-issues/cell-phoneswireless/fine-print-warnings/>

### Christmas Break-ups Days at Caloundra and Buderim

Morning tea catered for by Caloundra Meals on Wheels on Saturday 7 December 2019 was enjoyed by all.

Meals on Wheels have a new menu if anyone needs catering. Phone number 54916466

#### Door Prize and Christmas Hat Competition Winners at Caloundra Break Up

The major prize was a Samsung Portable Solid State Drive donated to the Club by Hermine Kuepper and this was won by Greg Fraser.

The lucky winners of the door prizes at Caloundra were – Terry Dell, Alan Cooper, George Lupsa, Patsy Corbett, Mavis Hall, Morry Phillips and Kristine Woodford.

For the Christmas Hat Competition the winners were Pauline Timms and Brian Henwood.



Caloundra Christmas Hat Competition Entrants

#### Door Prize and Christmas Hat Competition Winners at Buderim Break Up Day

The lucky winners of the door prizes at Buderim were – David Gould, Robyn Cameron, Joe Busuttill, Keith Webb, Jackie Marshall and Jim Jamieson. Keith Cummings and Audrey Battey were the winners of the Calendars donated by Carol and Robert Wilkes. Robin Williams was the winner of the prize donated by Bill Maxwell. Thank you to Carol and Robert and Bill for their donations.



Buderim Christmas Hat Competition Entrants



## Jean's Jottings

### Rules for Email Etiquette

Although technology is ever-changing, basic rules of etiquette still apply. Courteous electronic communication means that you treat others as you would have them treat you, even when interacting via a computer screen. Follow these tips to help you communicate electronically, politely and effectively.

#### Write your email before entering the recipient email address

It is always best practice to write the contents of your email first in case you accidentally send the message too early.

#### Double check you have the correct recipient

There is nothing worse than sending an email to the wrong Jess or a confidential document to the wrong client or company.

#### Address with care

When sending an email to a long list of recipients, do not put all the addresses in the "To" and "Cc" lines. Most people do not want their email addresses displayed for all to see. It is better to send messages individually or use the blind-copy (Bcc) feature, which allows you to show only one address.

#### Ensure you CC all relevant recipients

It is unprofessional to leave out a colleague or client from a relevant email chain. Be mindful of who should be informed about a given matter and respect that.

#### What's your subject?

Fill in the subject line, even in personal email. The subject line should succinctly identify what you are writing about.

#### Use a clear subject line

Show your recipient clearly what the email will cover. Many people will decide whether they will open an email depending on the subject line. For someone who gets hundreds of emails a day, a subject line that is to the point makes it easier for them to sort through their inbox and decide what communications to prioritise. Fill in the subject line, even in personal email.

#### No yelling, please

Avoid typing your message in capital letters because CAPS ARE THE EQUIVALENT OF SHOUTING. Also, beware of conveying anger and frustration by your choice of words - the recipient will "hear" that anger and frustration in your writing.

#### Be careful when clicking "Send"

Whatever you say in cyberspace cannot be taken back. You have no control over where your message goes once you have hit "Send". It can be saved and

forwarded by any recipient who chooses to do so. Consequently, words have come back to hurt people, destroy friendships, and ruin careers.

#### Use the appropriate level of formality

For instance, begin with "Dear \_\_\_\_\_" or an appropriate salutation. Use "please" and "thank you" where necessary, and always end your email with the appropriate phrase, "Kind regards", "Thank you", "Sincerely" and so on.

#### Keep emails brief and to the point

No one wants to read an enormous chunk of text. You can always follow up on the matter later or suggest they give you a call if they have any queries or concerns.

#### Proofread every email you send

Be sure messages are clearly organized and grammatically correct. Have you spelt the recipient's name correctly. Write in complete sentences and always check punctuation and spelling – especially in business emails. Ignoring these compromises your professionalism and the credibility of your email.

#### Closings

It is important to have a strong finish, particularly in business emails. It is also useful to include information about yourself in case anyone might want to know other ways to reach you. If your email program does not automatically sign your message with your name, address, email address, and phone number, add it yourself. For a chain of reply emails, it is not necessary to include this information with every response.

#### Watch those symbols

Email is singularly lacking in subtlety, and language that the sender may find funny or clever can easily be misunderstood by the recipient. If used, emoticons are better suited for casual messages between friends than for business emails. Likewise, be careful when using online abbreviations or text speak, since they will leave some recipients scratching their heads.

#### To be continued next month



## Members Information

### Bits'N'Bytes Magazine – Hidden Membership Number

Each edition of the Bits'N'Bytes magazine includes a membership number chosen at random and appears as a four figure digit number within the text of the magazine and may be on any page.

If your membership number has 1, 2 or 3 digits it will be shown with leading 0s. The number is placed in the 8672 middle of a sentence like this and is highlighted. (Note - Grey shade of highlighting may not appear on e mail)

If you find your membership number hidden somewhere in one of the pages, contact the Club by email at [editor@sccc.org.au](mailto:editor@sccc.org.au) or telephone 54921005 to claim your prize of five free tickets in the current Club raffle.

### Help Sites for Members

- ◆ **IT Knowledge Base for Seniors** - Bill's Web Page  
<http://billscomputerpot.com>
- ◆ **MacMost Newsletter**  
<http://macmost.com/video-list>
- ◆ **Mac Help for Mom**  
[http - //www.machelpformom.com/?awt\\_l=7A7lk&awt\\_m=3ZOrNUFBHi6qGjB](http://www.machelpformom.com/?awt_l=7A7lk&awt_m=3ZOrNUFBHi6qGjB)
- ◆ **IT Tuition - Rodney Border's Web Page**  
<http://www.webjewel.com.au/>
- ◆ **Rodney Border's website for iPad / iPhone**  
<https://ipaddlers.com.au>
- ◆ **Club Website**  
<http://www.sccc.org.au>
- ◆ **SCCC Club Rules**  
<http://sccc.org.au/wp-content/uploads/2015/02/SCCC-CLUB-RULES.pdf>
- ◆ **Weekly Bulletin on Club Website.**  
The Weekly Bulletin is posted to the Club Website (<https://www.sccc.org.au>) under the Club Events Calendar. To use the calendar, at the top of the page click on - 'Click here to see latest events'



### Visitors to Club Meetings

The Club thanks those members who bring friends or relatives as visitors to Club meetings to see the amount of help the Club has to offer.

It is important that Members should note the following when bringing visitors to meetings:

- Visitors may attend *one* (1) meeting to observe and decide if the Club meetings will provide what they expect before they join the Club.
- Visitors are required to sign the attendance sheet and pay four (\$4) dollars entry fee.
- It is standard practice for each visitor to be introduced to a nominated member of the Club who will provide the visitor with all the necessary information regarding Club operations and facilities and will answer any questions the visitor may have.
- It is preferred that before joining, visitors make use of their visit to explore what the Club has to offer and then decide if it suits their needs. Visitors will be given an Information Pack and instructions on how to become a member once they have decided to join.
- Club Rules do not permit a refund of membership fees if a member later decides that the Club does not meet their requirements. This Rule is carefully explained to all visitors. After introduction visitors are free to join the member they came with but are encouraged to attend the tutorials or special interest groups, have a cup of tea or coffee and chat to other members of the Club.

#### Membership Renewals

**When renewing your membership payments can be made by**

**Cash, Cheque or**

**Direct Deposit to:**

**ANZ Bank - BSB: 014-616**

**Account No: 4095-54674**



**MAKE SURE YOU PUT YOUR NAME OR MEMBERSHIP NUMBER AS REFERENCE.**

**Without a reference the treasurer has no idea who has made the payment.**

**Please Note - Payments can be made at Meetings by Cash or Cheque only**

**Notice of Annual General Meeting**

**Sunshine Coast Computer Club Inc. Annual General Meeting 2020**

The 2020 Annual General Meeting and Election of Officers for the Sunshine Coast Computer Club Inc. will be held at the Caloundra Community Hall on Saturday 8 February 2020, commencing at 10am.

Nominations and Acceptances for positions must be received by the Secretary by post or email on or before Friday 7 February 2020, or at the Annual General meeting.

They may be delivered

- by email – [sccc@internode.on.net](mailto:sccc@internode.on.net)
- by post – SCCC Inc., PO Box 384, Caloundra 4551
- or by hand at a meeting of Sunshine Coast Computer Club

**NOMINATION**

I ..... Membership No .....  
 Hereby nominate ..... For the position of .....  
 Signed (Nominator) ..... This ..... day of ..... 20.....

**ACCEPTANCE**

I ..... Membership No .....  
 Hereby accept the above nomination.  
 Signed (Candidate) ..... This ..... day of ..... 20.....

**PROXY FORM**

I ..... Membership No .....  
 Being a financial member of the Sunshine Coast Computer Club Inc.,  
 Hereby appoint ..... Membership No .....  
 also being a financial member of the Sunshine Coast Computer Club Inc., or failing him/her, the Chairman of the meeting, to vote for me and on my behalf, at the above AGM and Election of Officers  
 Signed ..... This ..... day of ..... 20.....  
 If you desire to direct your proxy how to vote. Please insert (X) in the appropriate space.

**AGENDA**

- |   |                                   |     |    |
|---|-----------------------------------|-----|----|
| 1 | To adopt the Accounts and Reports | Yes | No |
| 2 | To appoint or elect an Auditor    | Yes | No |

3 To elect a Committee as per nominations received consisting of:

President	Yes	No	Treasurer	Yes	No	Administrator	Yes	No
Vice President	Yes	No	Secretary	Yes	No	Editor	Yes	No
Committee	Yes	No	Committee	Yes	No	Committee	Yes	No

### Raffles

**THE LAST SCCC RAFFLE WAS DRAWN THURSDAY 12 DECEMBER 2019 AT BUDERIM** using the Random Number Generator.

The prize was a Prepaid Mastercard Card loaded with three hundred dollars  
 The lucky winner with ticket number 227 was William Anderson who bought the ticket at a Buderim meeting. Congratulations to William.  
 Thank you to the members who supported this raffle and to the members manning the desks and selling tickets in the raffle.



**RAFFLE TO BE DRAWN THURSDAY 13 FEBRUARY 2020 AT BUDERIM**

Did you overspend at holiday time or not get the present that you wanted? The Club is giving a chance for everyone to get that present or have a bit of money to catch up on finances.

There are **two** prizes for this raffle which will have **first and second prizes of MasterCard Gift Cards with two hundred dollars and one hundred dollars.** The MasterCard Prepaid Gift Cards loaded with two or one hundred dollars (depending on your luck) will let members spend some money as they wish (wherever a MasterCard card is accepted) before February 20 23.



A copy of the Terms and Conditions of the MasterCard Gift Cards will be displayed at meetings where tickets are being sold

Tickets are \$1 each and available at all meeting venues to day of draw.

Remember buying of tickets is voluntary

**RAFFLE TO BE DRAWN SATURDAY 12 MARCH 2020 AT CALOUNDRA**

The prizes for this raffle will be two MasterCard Gift Cards **First Prize will be a \$200 Gift Card and second prize will be a \$100** Gift Card. Members can spend the money as they wish (wherever a MasterCard card is accepted) before February 2023.

A copy of the Terms and Conditions of the MasterCard Gift Cards will be displayed at meetings when tickets go on sale at Caloundra on Saturday 15 February 2020

Tickets will be \$1 each and available at all meeting venues to day of draw.

Remember buying of tickets is voluntary.



**Corporate Members**

**Help with Computers**

**Andrew Hadland Diploma ICT**

**Phone 5491 8645**

- Help with all aspects of Computer Functions
- Tuition – Emails – Scanning – Video Editing
- Burning CD's / DVD's – Backups
- Protection Anti Virus – Spy ware – Firewall
- Internet – ADSL Setup

[Computer - Repairs - New Systems](#)

**Peter Daley**

**Computer Repairs and Upgrades for Windows and Linux. Data Recovery.**

**Computer and Internet Training and Setup. Home Entertainment and Hi Fi systems set-ups and advice.**

**Custom built computers. All computer systems are tested before pick-up.**

**Award Winning Web Page Designer.**

**E-Mail: [vital1@ozemail.com.au](mailto:vital1@ozemail.com.au)**

**PH 07 5491 3279**

[| Free Books | | Links | | E-mail |](#)

**Keep up with IT**

- Websites and Internet Services
- Computer Tuition
- Desktop and Mobile Devices
- Primarily Apple Mac, Windows and Linux

**Rodney Border**

Phone: 5452 6268 Mobile: 0477 150 653

[rodborder@hotmail.com](mailto:rodborder@hotmail.com)

<http://www.webjewel.com.au/>

Grad Diploma Information Systems – University S/Coast  
Diploma in IT Systems Administration S/Coast TAFE

**Excel Specialist**

- ➔ Business Productivity / Automation
- ➔ Time Saving Tools – reduce manual tasks
- ➔ Consulting, Coaching, Mentoring
- ➔ Business Solutions Design and Delivery
- ➔ Spreadsheet Review & Defect Analysis
- ➔ Spreadsheet & Applications Development
- ➔ VBA Programming, Macros, etc

**Ed Chivers - Phone 0418 573 891**

Email: [ed@ppminsights.com.au](mailto:ed@ppminsights.com.au)

Productivity tools: [www.clickmyview.com](http://www.clickmyview.com)

30+ years Excel experience in business solutions, data mining, analytics. Incl. Opportunity & risk assessment - estimating - planning - capacity planning – project forecasting - financial reporting and dashboards.

**Find Your Membership Number**



Do you read your Bits'N'Bytes each month? Find your membership number hidden somewhere in one of the pages and win five free tickets in the current raffle.

The membership number will be chosen at random and will appear as a four digit number within the text of the magazine and may be on any page. If your membership number has 1, 2 or 3 digits, it will be shown with leading 0s.

Do not forget to thoroughly scrutinise every magazine for your membership number hidden within the text of articles each month.

The number is placed in the 8672 middle of a sentence like this!

Start looking now! The lucky membership number is hidden somewhere in this month's edition. Is it yours?

When you find your number contact the club by email at [editor@sccc.org.au](mailto:editor@sccc.org.au) or phone 54921005 to claim your prize. You are allowed 60 days from the publication date to claim your prize. Otherwise, the prize is forfeited!

**Classified Ads**

Classified Advertisements in Bits'N'Bytes - Editorial Policy is that B'N'B Classified Advertisements:

1. Are for the use of members only.
2. Items must not be of a business or commercial nature.
3. Items submitted should be limited to a few items - no huge garage sale lists please!
4. Items should preferably be relevant to computers, graphics, video, audio, electrical or electronic hobbies etc. Adverts for other types of household goods will be accepted only if there is sufficient room for them.
5. Ads should preferably be forwarded direct to [editor@sccc.org.au](mailto:editor@sccc.org.au) or phoned in to 07 5479 0671. The Editor reserves the right to reject or edit any material.

**FOR HIRE OR LOAN**

The Sunshine Coast Computer Club owns Record Cleaning Equipment, Data Projectors, Laptops, External DVD burners, Scanners, Digital Cameras, etc.

This equipment is available for hire or loan to members when it is not required by the club for Meetings and presentations.

Contact your club if you need to borrow or hire equipment.

**Email: [sccc@sccc.org.au](mailto:sccc@sccc.org.au)**

**Telephone: 07 5492 1005**

**FOR SALE**

- iPhone SE, unlocked, Version 13.2, Factory settings, 64GB
- Including: Lightening cable and Charger, Earplugs, 2 Covers (1 clear, 1 black).
- Very good condition.
- Sell for \$120.00

For Information call Brigitte 0424 171 230

**If you are ill or incapacitated or know of a club member who is ill and would appreciate a cheery greeting**

**Send the members details to:**

**Email: [editor@sccc.org.au](mailto:editor@sccc.org.au)**

**Info Line: 07 5492 1005**



**SCCC Web Site**

**Sunshine Coast Computer Club Web Site**

There is no need for members to use the sign in page anymore at the club web site to access any services.

All services are now publicly available to members.

**Do not use any old bookmarks** pointing to the club web site login page, go straight to the club web site using the address below.

**<http://www.sccc.org.au>**

<b>Member</b>	<b>Surf Watch - Members Web Sites...Submit Yours</b>
Peter Daley	Very Useful Links <a href="http://www.ozemail.com.au/~vital1/!stlinks.htm">http://www.ozemail.com.au/~vital1/!stlinks.htm</a>
Peter Daley	Fantasy land Creations <a href="http://www.ozemail.com.au/~vital1/!stlinks.htm">http://www.ozemail.com.au/~vital1/!stlinks.htm</a>
Peter Daley	Daley Positive Personal Development <a href="http://www.ozemail.com.au/~vital1/!stlinks.htm">http://www.ozemail.com.au/~vital1/!stlinks.htm</a>
Jay Leboutillier	Website Design Centre <a href="http://www.websitedesigncentre.com.au">http://www.websitedesigncentre.com.au</a>
Technologypals	Corporate member <a href="http://www.technologypals.com.au">http://www.technologypals.com.au</a>
Bill Maxwell	IT Knowledge Base for Seniors <a href="http://billscomputerpot.com">http://billscomputerpot.com</a>
Rodney Border	Website and IT Tuition - <a href="http://www.webjewel.com.au">http://www.webjewel.com.au</a>
Rodney Border	'iPaddlers' for Apple iPad and iPhone users <a href="https://ipaddlers.com.au">https://ipaddlers.com.au</a>
Ed Chivers	Productivity tools: - <a href="https://www.clickmyview.com/">https://www.clickmyview.com/</a>
Donna Neck	Life Counselling Solutions - <a href="http://www.lifecounsellingsolutions.com.au">http://www.lifecounsellingsolutions.com.au</a>
Annemiek Bradfield	Helmet Covers - <a href="http://www.equestrianproductsaustralia.com.au/">http://www.equestrianproductsaustralia.com.au/</a>

### Your Committee

<b>President</b>	<a href="#">Peter Daley</a>	5491 3279
<b>Vice President</b>	<a href="#">Peter Dodwell</a>	5327 1216
<b>Treasurer</b>	<a href="#">Heather Atkinson</a>	0466 954 687
<b>Secretary</b>	<a href="#">Judy Smith</a>	0419 725 292
<b>Administration Co-ordinator</b>	<a href="#">Jean Lear</a>	5492 1005
<b>Committee</b>	<a href="#">Patsy Corbett</a>	5493 7947
<b>Committee</b>	<a href="#">George Lupsa</a>	0423 177 955
<b>Committee</b>	<a href="#">Chris Phillips</a>	5445 6323
<b>Committee</b>	<a href="#">Morry Phillips</a>	0414 869 327
<b>Committee</b>	<a href="#">Ian Smyth</a>	5491 9139
<b>Committee</b>	<a href="#">Pauline Timms</a>	5493 2338
<b>Committee</b>	<a href="#">Jae Tunnell</a>	5441 5533
<b>Committee</b>	<a href="#">Vacant</a>	
<b>Life Members</b>		
Peter Daley	Tom Bray (Deceased)	
Heather Atkinson	Morry Phillips	
Peter Dodwell	George Lupsa	
Jean Lear	David Gould	
Marie and Jim MacGregor	Bill Maxwell	

### SCCC Membership Application/Renewal Form

**Applications can be posted to SCCC Inc. PO Box 384, Caloundra, 4551  
emailed to [sccc@sccc.org.au](mailto:sccc@sccc.org.au) or presented at a Meeting**

- I wish to apply for membership**  
 **I wish to renew my membership**

Name(s):		
Address:		
City:		Postcode:
Phone:	Mobile Phone:	
Email:		
Membership cards will be posted to the above address after 20th of next month		
Membership fees include the electronic version of the Club monthly magazine.	Amount	\$
Individual	\$50	
Family	\$60	
Corporate (Includes a monthly advertisement in the club magazine)	\$75	
Junior (Under 18 Years of Age)	\$35	
Printed and posted copy of Club monthly magazine	\$12	
<b>Total Enclosed</b>		<b>\$</b>
<b>Signature:</b> .....		
Payment by Cash, Cheque or		
Direct Deposit to - <b>ANZ Bank - BSB: 014-616 Account No: 4095-54674</b>		
<b>(Please Note - Payments made at Meetings by Cash or Cheque only)</b>		
In accordance with Club Rules, members are advised that the Club has Public Liability Insurance to the value of \$20,000,000		
<b>SCCC Office Use</b>		
Date Paid: .....	Amount: \$.....	
Receipt Number: .....	Membership Number: .....	