



S C C C

Buderim Meeting Friday 16.1.2026

Time - 12 pm to 3 pm

100 Buderim Pines Drive, Goodlife Centre Buderim

Admission - \$4

Nevil Eyre Android Phones & Tablets & Home automation

Tutorial Room Bill Maxwell

Three Laptop computers set up to answer questions: Windows /
Linux / Mac-book Air

1. Q&A
2. New Edit Features in Print Friendly and PDF
3. Chrome has Split Screen for Tabs.
4. Stop Killing your Desktop PC

Replacement for BOM Radar - [Rain Rate](#)

Get e Prepared

Discussion on iPad and iPhone functions.
Limited help with basic Apple Mac computers.

Sat. 17.1.2026

8.30 to 11.30 am

Meridan Plains

70 Springs Dr. QLD 4551

[here](#)

Hands on Help - Windows, Linux and Chromebooks

Please wear your Name Tag.

Office Suite: LibreOffice

Chances are you'll need a productivity suite that lets you work with documents, spreadsheets, and presentations at some point.

You might think that paying for Microsoft Office is the only way to get such access, but that's far from the truth.

No Windows user should go without LibreOffice.

It's a completely free and powerful office suite that includes alternatives to Microsoft Word, Excel, PowerPoint, Access, and more.

Once you get used to a few small aesthetic differences from MS Office, you'll be flying through your work with LibreOffice.

TypingClub

I type relatively accurately and quickly now, but to get to that stage I needed to use a program to teach me how to type.

There are a bunch of good ones around, but if you're looking for low maintenance typing tutor you can just go to the website [TypingClub](#).

TypingClub shows you how to type quickly and correctly on your keyboard.

You can participate in free training, and you don't need a membership to use it.

The tutorials take you through the steps to touch typing and after each tutorial there are practical activities for you to try.

You also get presented with stats at the end of each one so that you can see your touch-typing speed and how you did on accuracy.

Selecting text

Selecting text is a common thing to do on a computer. Just click and drag your mouse to highlight the desired text.

Couldn't be simpler, right?

There's actually a much better way of doing this, and you'll never go back.

First, let's look at the way most people typically select text on their Windows, Mac, Chromebook, or Linux PC.

You position the cursor at the beginning of the text, hold the mouse button down, drag the cursor to the end, then release the button. The text is highlighted letter by letter.

Instead of a single click and drag, try doing a double-click, but keep holding the mouse button down and drag on the second click.

This will highlight word by word rather than letter by letter, which is much more efficient.

The double-click selects the full word you have the cursor on, then you can continue to drag the cursor to highlight word by word.

Punctuation marks are highlighted independently from the words.

This method makes a lot more sense for most situations. You don't have to worry about dragging to the exact right spot.

The best part is this isn't an exclusive trick for any specific platform. It works on Windows, Mac, Linux, and Chromebooks.

There are keyboard shortcuts for selecting text both by letter and by word.

To select text letter by letter, place the cursor at the starting point, hold down the Shift key, then press the Left or Right arrow keys.

To select by word, place the cursor at the starting point or double-click the first word.

Now hold Shift + Ctrl and press the Left or Right arrow keys.

Little tricks like this can make a world of difference.

You may have never even considered there was another way to highlight text.

The buttons on a mouse are a lot more versatile than we realize.

CalculatorSoup

If you're struggling to do anything worthwhile in Windows calculator, then it may be just too simple for you.

You might need one of the calculators at [CalculatorSoup](#).

On the website you'll find all kinds of calculators from general math calculators to loan calculators to chemistry calculators.

Each calculator comes with a description and corresponding math laws so that you can apply them correctly.

Security: Malwarebytes Anti-Malware

Windows 11 include Windows Defender, which is a good enough antivirus for most users.

However, it's wise to keep a secondary security program installed to supplement it.

For this, you can't beat Malwarebytes. The free version lets you scan your system for malware that your antivirus might not catch.

And for a powerful blended security solution, upgrading to Malwarebytes Premium is worth the cost.

Media Player: VLC

Thanks to YouTube's ubiquity, you probably don't watch local videos too often.

However, everyone should still keep a solid video player around on their desktop for when they need to play media files locally.

Even if it's not one of the tools you think to download on a new computer right away, it will come in handy someday.

For this task, nothing beats VLC Media Player, which packs a ton of features

and is capable of playing nearly every video and audio format imaginable.

You might not break it out often, but give VLC a download while you're setting up your PC.

1.26 You'll save yourself the hassle of messing with video codecs or using QuickTime, which hasn't been supported on Windows for years.

1. Pause, don't tap

If it's unexpected or urgent, slow down... no quick-pay links, open your bank or service app directly instead.

2. Ring a caller back on a verified number

If money or data is involved, do not provide this on an incoming call, ring the company on the number on their website or your card, not the one in the message.

3. Assume anyone can be fooled

Treat every email as suspicious. Use strong logins like passkeys, and keep less personal info public (private Facebook profiles) so scammers have less to mimic.

Regularly Back Up Data for Peace of Mind

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